Information on Registering Overseas Employment Agency Licence required the following facts

- 1. Certificate of Incorporation issued by the Ministry of Planning and Finance in accordance with the Myanmar Companies Act.
- 2. Company Profile approved by Directorate of Investment and Company Administration of Ministry of Investment and Foreign Economic Relations.
- 3. National Registration Card, Household Registration, Recommendation Letter of Ward/ Village Tract of Administration Office, Free of Criminal Records and Curriculum Vitae of all Directors include in Company Profile.
- 4. Real Estate List or Assets (at least K 100 Million) owned by Managing Director, and the Saving Passbook of Managing Director with K 100 Million, saving six months ago.
- 5. Demand Letter.

Renewing Overseas Employment Agency Licence required the following facts

- 1. List of workers dispatched abroad during the approve period of license.
- 2. Overseas Employment Service Agency Licence Card issued by Department of Labour.
- 3. Company Profile approved by Directorate of Investment and Company Administration of Ministry of Investment and Foreign Economic Relations.
- 4. National Registration Card, Household Registration and Curriculum Vitae of all Directors include in Company Profile.